

Kent County Council

Apprenticeships Select Committee

Hearing 4

Wednesday 23rd January 2013

Biography

Danielle Sparkes, Senior Technical Clerk, Building Control, Dover District Council and Mary Leadsham, Apprentice Technical Clerk, Building Control, Dover District Council

Danielle is Senior Technical Clerk in Building Control at Dover District Council. Her main roles are to carry out administrative tasks for the day-to-day running of the office and provide support to Building Control officers.

She is also currently mentor to apprentice Mary Leadsham and responsible for her learning programme and work development. She is her main support during her apprenticeship. Mary is Technical Clerk in Building Control whilst carrying out her apprenticeship. Mary carries out tasks as required to help with the general running of Building Control and whilst she does this she gathers evidence towards her NVQ portfolio.